

The National Bowling Association

Senate Youth Leadership Council Program



Introduction

The National Bowling Association Youth Leadership Council Program is our signature youth leadership development program. Its purpose is to educate TNBA Youth Members in the philosophy and objectives of the National Bowling Association, Inc. We encourage all Senates to institute this program on a local level.

Following is an outlay on recommended program parameters, structure and objectives.

Purpose and Objectives

- Foster the spirit of good Sportsmanship, Fellowship, and Friendship.
- Educate TNBA Youth Members on the philosophy and objectives of The National Bowling Association, Inc.
- Introduce TNBA Youth Members to the operation, administrative procedures, and various programs of their local Senate and The National Bowling Association, Inc.
- Build membership and involvement in Youth Leadership Council and any supporting activities.
- Represent the class of TNBA Youth Members so that their views are incorporated in the planning of the TNBA Youth Program.

Senate Level Youth Leadership Council

Each Senate shall appoint an adult to act as the Youth Leadership Council Advisor.

1. The Advisor

- shall be youth oriented.
- shall be willing to work with the Youth Leadership Council to achieve their goals and objectives.
- shall conduct a meeting for the election of a Youth Leadership Council President and guide the President through the continuing election of, i.e.

Vice-President
Secretary
Treasurer
Sergeant-At-Arms
Chaplin

- shall provide these officers with a description of their duties, and procedural guidelines on how to conduct a meeting.
- shall arrange a time and place for the Youth Leadership Council meetings.
- shall extend an invitation to join the Youth Leadership Council to all TNBA Youth Bowlers sanctioned through their Senate (**recommended minimum age is 13**)
- shall at the first meeting of the Youth Leadership Council explain the TNBA Youth Programs and the purpose of the Youth Leadership Council
- shall conduct workshops in the operation and administrative procedures of the Senate's Youth Bowling Program that will enable the Youth Leadership Council to be qualified assistants, and
- shall at the earliest opportunity make arrangements for the Youth Leadership Council Members to attend a Certified Coaches Training Clinic and/or a session in leadership oriented programming.

2. YOUTH LEADERSHIP COUNCIL MEMBERS

There shall be no minimum number to constitute a YOUTH LEADERSHIP COUNCIL for each SENATE. The YOUTH LEADERSHIP COUNCIL MEMBERS:

- Shall be sanctioned TNBA youth bowlers.
- Shall have attended a Certified Coaches Training Clinic or a session in Leadership Oriented Programming.
- Shall be responsible youth
- Shall be able to identify with others and be liaison for the Advisor and the Youth Bowlers and
- Shall be interested in the programs and willing to help in the planning and conducting of the season's activities.

3. SERVICES

The Youth Leadership Council Members may be appointed to serve on various committees of the Youth League/Program

- Youth Leadership Council members may assist in the operation of the Youth Bowling sessions
- Membership
- Fundraising
- Community Service
- Technology
- Other committees may be formed as needed and/or required

POLICY FOR THE SENATE YOUTH LEADERSHIP COUNCIL

YOUTH LEADERSHIP COUNCIL PROGRAM OF THE _____
SENATE.

1. NAME

The organization shall be known as the Youth Leadership Council of The _____ Bowling Senate of the National Bowling Association, Inc. The organization shall meet _____ times a season with a minimum of four (4) meetings.

2. OBJECTIVES

- A. To introduce Youth Leadership Council Members to the operation, administrative procedures and various programs of the Senate and the National Bowling Association, Inc.
- B. To plan and/or assist the Youth Leadership Council Advisor in planning and conducting the season's activities for the Senate's Youth Bowling Program.
- C. To serve as committee members of the Senate.

3. PURPOSE

- A. The Youth Leadership Council is formed to educate, train and encourage youth to become aware, interested and involved in the operations of their Senate and the National Bowling Association, Inc.
- B. This organization shall be governed by the TNBA Youth Program rules and regulations. The Youth Leadership Council may enact and enforce rules and regulations which are not in conflict with the objectives, rules and regulations of the National Youth Program.

4. The Senate Youth Leadership Council

A. The _____ Senate Youth Leadership Council members shall be a minimum of thirteen (13) years of age as of August 1 of the current season.

B. Each Youth Leadership Council Member shall have attended a Certified Coaches Clinic or worked in a leadership oriented program for at least one (1) year.

5. OFFICERS

A. The Youth Leadership Council Officers shall be elected for a term of one (1) year at the Annual Meeting held prior to or at the beginning of the current season. To be eligible for election, a candidate shall be an active member of the Youth Leadership Council and sanctioned in the Youth Bowling Program of the National Bowling Association.

B. The elected officers shall be :

- President
- Vice-President
- Secretary
- Treasurer
- Sergeant-At-Arms
- Chaplain

6. DUTIES OF THE OFFICERS

President: The President shall preside at all meetings of the Youth Leadership Council, appoint committee chairpersons, and shall be responsible for the enforcement of the purpose and objectives of the organization.

Vice-President: The Vice-President shall preside at all meetings in the absence of the President, perform the duties of that office and shall discharge such other duties as may be assigned.

Secretary: The Secretary shall perform the duties assigned by the President:

- shall notify the Senate Secretary and Youth Coordinator in writing, the name and address of the Youth Leadership Council Members and a copy to be maintained.
- shall keep an account of the proceedings of all meetings. Said records shall at all times be available to and the property of the _____ Senate Youth Leadership Council; and
- shall conduct all correspondence.

Treasurer: The Treasurer shall receive and acknowledge the money or property donated or paid, keep an account of all receipts and disbursements and shall present a report of all financial transactions at each regular meeting;

- shall maintain a current financial statement that is available upon request by the Senate; and
- shall, within 14 days, make or cause to be made, deposits of money received in accordance with the rules of the Senate. Subject to withdrawal on the signature of the Treasurer, President and Youth Leadership Council Advisor.

Sergeant-At-Arms: The Sergeant-At-Arms shall maintain order at the meetings;

- shall see that all members present have signed an attendance sheet that is deposited with the secretary at the end of the meeting; and
- shall assist with the balloting of votes.

Chaplain: The Chaplain shall open or close the meetings or do both with a prayer, or shall perform this duty in the manner set by the Advisor and Members.

7. Meetings

The Youth Leadership Council of the _____
Senate shall meet

(list months and/or dates).

8. Quorum

A majority of the members of the Youth Leadership Council including alternates of the _____ Senate Youth Leadership Council shall constitute a quorum.

- Each regular member shall be entitled to one (1) vote. In the absence of the regular member, the alternate will vote.

9. The Youth Leadership Council members shall

“Strive to grow in new directions: Respect the past and learn its lessons: with this awareness, inquire and explore new ideas and areas: and take time to give of yourselves, your talents, abilities, devotions and convictions so that you may contribute to the continuing growth of mankind” through

*** SPORTSMANSHIP *FELLOWSHIP *FRIENDSHIP**

SPORTSMANSHIP ∞ FELLOWSHIP ∞ FRIENDSHIP

**YOUTH LEADERSHIP COUNCIL
APPLICATION FOR MEMBRSHIP**
League _____

Name _____ Age _____

Address _____ Phone _____

Email Address _____

City & State _____ ZIP Code _____

Name of School _____ Grade _____

Name of Bowling Establishment _____

Name of League _____

My son/daughter has permission to participate in the Youth Leadership Council Program. I understand that he/she will be involved in the activities listed in the Senate Youth Leadership Council Program Handbook.

Signature of Applicant _____ Date _____

Signature of Parent/Guardian _____ Date _____

Parent/Guardian (please print) _____

Phone of Parent/Guardian _____ Email Address _____

Signature of League Coach _____ Date _____

League Coach (please print) _____

League Coach Address _____ Phone _____

City _____ State _____ ZIP Code _____

SENATE YOUTH LEADERSHIP COUNCIL REGISTRATION FORM

The _____ officially registers its local Youth Leadership Council Program for the ____/____ season. Our council program consists of #____ of youth bowlers*.

Youth Leadership Council Advisor/Coach (print)

Address _____ Phone _____

City _____ State _____ ZIP Code _____

Email Address _____ (please print legibly)

Signature of Advisor/Coach _____ Date _____

This form, properly filled out and signed must be received by November 1st of the current bowling season by the National Youth Leadership Council Director. See TNBA Roster for mailing/emailing information.

*All Youth Leadership Council members must be TNBA certified before this registration will be accepted. Eligibility for awards, scholarships and selection to serve on the National Youth Leadership Council Committee are contingent upon official registration of your program and timely certification of your council members. This will be verified! Your Senate President will be notified of receipt of this registration.

The National Bowling Association, Inc.
Youth Leadership Council Program

Getting Started
A Model for Success

Every journey begins with the first step.

The Youth Leadership Council Program Handbook gives the purpose and organizational structure. It is the first step of the journey. Please read it thoroughly.

This model is intended to get you off to a good start on your road to a successful Youth Leadership Council Program. It is not intended to be a directive on how your program should operate but, instead it's designed to encourage action and growth. This model will hopefully give ideas on how to implement an active and progressive program that works within your Youth Program and Senate.

Let's begin;

For any organization to survive and grow it must have programs in place to foster future leaders, increase membership and a shared knowledge of its principals and beliefs. For the TNBA one of those programs is the Youth Leadership Council. The program operates on two levels, local and national.

First and foremost, I ask that you keep the following GOAL in mind as you travel along this journey.

“To educate, train and encourage youth to become aware and involved in the operation of their local Youth Program, Senate and TNBA”.

Level 1: Senate (Local) Youth Leadership Council Program

- **Appoint an Advisor.**

The Advisor is the one that initiates your program and coordinates the activities. The Advisor should have a good understanding of the purpose and objectives of the Youth Leadership Council Program. The Advisor should be someone that knows TNBA's history and accomplishments. The Advisor should be someone that understands the operations of TNBA. The Advisor should be someone that can instruct the youths in the operation, administrative procedures and the various programs of the National Bowling Association Youth Program. The Advisor should be someone that works well with youth and has good organizational skills. The Advisor should be able to instruct the members in holding meetings, parliamentary procedures etc. The Advisor shall have each Youth Leadership Council member fill out the '**Application for Membership Form**' in the Youth Leadership Council Program Handbook (page 10). This form is to be held by the Advisor. See the Youth Leadership Council Program Handbook for more specifics.

The Advisor shall register the local Senate Youth Leadership Council (see page 11 above). If the Advisor fails to perform this step any further efforts to establish this program for their youths will be basically in vain! The Advisor should also make available a copy of the TNBA National Youth Program handbook to each council member.

- **Elect Officers**

Think of your Youth Leadership Council Program as a Youth Senate. At a minimum the office of President, Vice-President, Secretary and Treasurer should be established. The Advisor should guide the youths through the nomination and election process. See the Youth Leadership Council Program hand book for more specifics.

- **Form Committees**

The Youth Leadership Council Members may be appointed to serve on various committees of the Youth League/Program

- Youth Leadership Council members may assist in the operation of the Youth Bowling sessions
- Membership
- Fundraising
- Community Service

Other committees may be formed as needed and/or required

It may be helpful to appoint an adult to chair each committee.

- Coach Certification
As recommended in the Youth Leadership Council Program Booklet, have your Youth Leadership Council Members attend a Certified Coaches Training Clinic.
- Senate Meeting
Have Youth Leadership Council Members attend at least one Senate meeting annually. This is an excellent opportunity for the youths to learn about Senate and TNBA business. This should also provide an opportunity to learn how to hold meetings and parliamentary procedure.
- Other
Some other suggestions might be to have the Youth Leadership Council create their own website (properly supervised by the Advisor). Submit articles about accomplishments of their youth league and Youth Leadership Council for publication in the Quarterly TNBA Bowler Magazine. Wear shirts that identify them as Youth Leadership Council Members (i.e. _____ Senate Youth Leadership Council). Order Youth Leadership Council Chevrons and apply them to the shirts. Send email to jwcmc12@aol.com to order chevrons or mail request to John W. Collins, 191 Victory Dr., Pontiac, MI 48342.

Level 2: National Youth Leadership Council Committee

- **National Youth Leadership Council Committee Representative**

All Youth Leadership Council Members (age 15 and up) are eligible to be considered to serve on the National Youth Leadership Council Representative Committee. Selected youths attend the TNBA National Convention for *two consecutive years with an optional “third” year available**. Participation in a local Youth Leadership Council properly prepares youths for service on a national level. It is also a requirement for being selected. Please follow the instructions of the cover letter inside the Youth Leadership Council Program Handbook. This is a serious program for serious youths.

Below is a list of tips for what we are looking for in a nominee. Also some suggestions on resume preparation, essay and application preparation.

What we’re looking for:

- Displays leadership abilities
- A genuine interest in learning about TNBA
- Active in local Youth Leadership Council
- Knowledge of the game of Ten Pins
- Active in school and community
- Follows instructions well
- Works well with peers and adults

Resume

- The Youth Leadership Council *Member* should submit a resume of *his/her* qualifications. Be sure to include both bowling and non-bowling accomplishments. See program handbook for list of qualifications.

Letters of Recommendation

- Letters of recommendation from Advisor*, teacher(s), pastor, etc. would give even more insight into the applicant’s abilities and commitment. Maximum of three.

*required

Essay

The applicant must submit an essay (100 words or more) stating why they want to be a TNBA National Youth Leadership Council Committee Representative. If they have been active in their local Youth Leadership Council Program and gained a good understanding of its purpose this part should be relatively easy. Some keys to consider in the essay:

References to:

- TNBA's History or Accomplishments*
Organizational structure (visit web site; www.tnbainc.org) .
A suggestion they would make to improve/ enhance the TNBA Youth Program, etc.

Applications

- While the application information is self-explanatory it is important that the Advisor ensure the information is accurate and complete. Two applications must be submitted along with the resume and essay. *The "Youth Leadership Council Application for Membership" and the "Youth Leadership Council Application for National Youth Leadership Council Representative". The deadline date is *January 31st*. All applicants, whether they are selected or not, and the Advisor will receive a response by *March 1st*.

National Youth Leadership Council Achievement Award*.

- Please contact the National Youth Leadership Council Director for a detailed explanation about this award.

Local Youth Leadership Council Member of the Year Award*

- See National Youth Leadership Council Handbook for detailed instructions.

*revised 5/2016

Properly run, this program can have a positive impact on your youth league and your community. You will likely see an increase in membership, and increased enthusiasm from the youths and their parents. Your Senate will benefit by increasing the pool of potential Senate members and future leaders. There is National exposure and networking opportunities for the youths. This program is an added opportunity for the youths to showcase their talents. We also see this program as our contribution to help build well-rounded youth. Good leaders are *rarely* one-dimensional. They have to possess diverse skills and talents. Ultimately it is our hope that the investment we make in them today will benefit TNBA tomorrow. We need, no, must have well prepared, strong future leaders if TNBA is to continue to be a beacon of light in the sport of bowling.

In closing just let me say that a modest effort at implementing this program will pay large dividends now and in the future for your Youth League, Senate and TNBA.

John W. Collins, Director
TNBA Youth Leadership Council
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